



WORKBOOK

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English II

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Accounting

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2 What do these people do? Write three sentences about each person. Use the phrases in the box and your own ideas.

handle money sit/stand all day wear a uniform work inside
help people talk on the phone work hard work outside



1. She's a nurse
She helps people
She works in a hospital



2. He visits a hotel
He helps people
He works at a hotel



3. He is a food truck vendor
He handles money
He works in a street stall



4. He is a police officer
He wears a uniform
He works at a police station



5. He is a receptionist
He talks on the phone
He works in an office



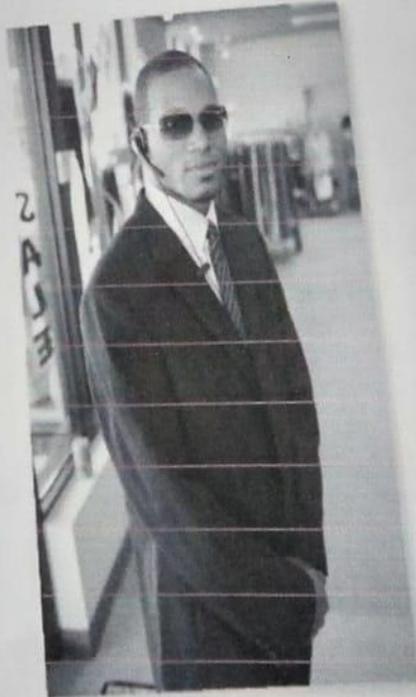
6. She's a cashier
She stands all day
She works in a supermarket

4 Complete the conversations.

1. A: Do you have a job?
 B: Yes, I have.
 A: Oh, what do you do?
 B: I am a server.
 A: Where does you work?
 B: I work at Paul's Coffee Shop.
 A: How do you do your job?
 B: I really love it. It's a great job!
 A: What time do you start work?
 B: I do work at 8:00 A.M., and
 I do at 3:00 P.M.



2. A: My brother has a new job.
 B: Really? Where does he work?
 A: He works at the new clothing store downtown.
 B: What does he do there?
 A: He is a security guard.
 B: How does he like his job?
 A: Oh, I guess he likes it.
 B: What time do he start work?
 A: He starts work at 10:00 A.M., and he finishes at 6:00 P.M.



3 Complete the questions in these conversations.



1. A: Where does your brother work? ?
B: My brother? He works in a department store.
A: What does he do? ?
B: He works in the shoe department. He's a salesperson.

2. A: What do they do? ?
B: Kelly and Pam are nurses. And they work together, too.
A: Where do they work? ?
B: At Springfield Hospital.



3. A: Where does your daughter work?
B: My daughter works in an office.
A: What does she do? ?
B: She's an accountant.

4. A: What do you do? ?
B: Joe and I? We fix computers.
A: How do you do? ?
B: We like it a lot!



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1 Find and circle these jobs in the puzzle.

