



# ENGLISH HANDBOOK

Basic English - Level 1

COLLEGE DEGREE

Learning English opens  
the doors to the world  
and your future.



Dear Teacher and Student,

It is a great pleasure for me to provide you with this valuable English handbook, which was created to organize your work in order to be more efficient and successful in the classroom. Language is our primary source of communication. It is the system through which we share our ideas and thoughts with others. There are thousands of languages in the world.

Countries have their own national languages in addition to a variety of local languages spoken and understood by their people in different regions. However, English is undoubtedly one of the most spoken ones. There are several factors that make the English language essential to communication in our current time. First of all, it is the most common foreign language. This means that two people who come from different countries (for example, a Mexican and a German) use English as a common language to communicate.

That is why everyone needs to learn English in order to get in touch on an international level. Speaking English will help you communicate with people from countries all over the world, not just English-speaking ones. English is also essential to the field of education.

In fact, in many countries students are taught and encouraged to learn English as a second language as most of the research and studies are written in English. In the same way, at a University level, students study almost all their subjects in English in order to make the material more accessible to international students. What is more, with good understanding and communication in English, you can travel around the world.

As a result, UDS must motivate and encourage students to learn English. Our success lies in the quality and expertise of our teachers. Teachers need to be passionate about their work and to have excellent subject knowledge. It is teaching quality together with student's effort that will determine the future adult's success in life.

I do really hope you will enjoy this handbook and thanks for being part of this successful team!

Sincerely,

A handwritten signature in black ink, appearing to read 'Victor', with a stylized flourish underneath.

Víctor Manuel Albores Alcázar  
UDS Owner

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Complete the questions with this or these. Then answer the questions.



1. A: What's this ?    2. A: What's this ?    3. A: What are these ?  
 B: It's a camera .    B: It's a watch .    B: They are earring .



4. A: What are these ?    5. A: What are these ?    6. A: What's this ?  
 B: They are some markers .    B: Are glasse .    B: It's an identification .

Complete the conversation. Use the words in the box.

<input type="checkbox"/> a	<input type="checkbox"/> 's	<input type="checkbox"/> this	<input type="checkbox"/> they	<input type="checkbox"/> you
<input type="checkbox"/> an	<input checked="" type="checkbox"/> it's	<input type="checkbox"/> these	<input type="checkbox"/> they're	<input type="checkbox"/> you're

Dana: Wow! What's this?  
 Chris: It's a purse.  
 Dana: Oh, cool. Thank you , Chris.  
 Chris: they're welcome.  
 Eva: Now open this box.  
 Dana: OK. What 's this?  
 Eva: It's a scarf.  
 Dana: Oh, thank you, Eva. And what are these ?  
 Eva: They're 're earrings.  
 Dana: Thanks! you're great!  
 Amy: Open this, too!  
 Dana: Oh, it's an umbrella. Thanks, Amy!



Complete the conversations.



1. A: Where is my English dictionary?  
 B: Is it in your book bag?  
 A: No, it's not .  
 B: Wait a minute. Is it on the desk?  
 A: Yes, it is. Thank you!



2. A: Is this my newspaper?  
 B: No, it's not.  
 It's my newspaper.  
 A: Sorry. where is my newspaper?  
 B: Is It's under your chair?  
 A: Oh, yes, it is . Thanks.



3. A: Where are my glasses?  
 B: Are they in your purse?  
 A: No, they're not .  
 B: Are they on your desk?  
 A: Hmm. Yes, they are. Thanks.



4. A: Are my pens on your desk?  
 B: No, they're not. Sorry.  
 A: Hmm. where are my pens?  
 B: Are they in your pocket?  
 A: Let me see. Yes, they are .  
 Thank you!

Complete the sentences. Use the prepositions in the box.

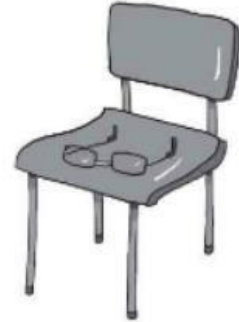
behind     in     in front of     next to     on     under



1. The wallet is in the purse.



2. The chair is behind the desk.



3. The glasses are on the chair.



4. The cell phone is under the table.



5. The map is in front of the briefcase.



6. The keys are next to the umbrella.

## Where are these things?

**A** Look at the picture. Write questions and answers about the things in parentheses.



- A: Where is the briefcase? (briefcase)  
B: It's next to the television.
- A: Where are the book? (books)  
B: They are under the
- A: Where is the cell phone? (cell phone)  
B: It's inside the bag
- A: Where are the keys? (keys)  
B: They are on the briefcase
- A: Where is the camera? (camera)  
B: It's on the desk
- A: Where are they sunglasses? (sunglasses)  
B: They are benkind the sofa

## IRREGULAR VERBS

base form	Simple past	past participle
be	was/were	been
become	became	become
begin	began	begun
bite	bit	bit/ bitten
bleed	bled	bled
break	broke	broken
bring	brought	brought
build	built	built
burn	burned/burnt	burned / burnt
buy	bought	bought
catch	caught	caught
choose	chose	chosen
come	came	come
cost	cost	cost
cut	cut	cut
do	did	done
draw	drew	drawn
dream	dreamed/dreamt	dreamed / dreamt
drink	drank	drunk
drive	drove	driven
eat	ate	eaten
fall	fell	fallen
feed	fed	fed
feel	felt	felt
fight	fought	fought
find	found	found
fit	fit	fit
flee	fled	fled
fly	flew	flown
forbid	forbade	forbidden
forget	forgot	forgotten
get	got	gotten
give	gave	given
go	went	gone
grow	grew	grown
have	had	had
hear	heard	heard
hit	hit	hit
hold	held	held
hurt	hurt	hurt
keep	kept	kept
know	knew	known
leave	left	left

base form	simple past	past participle
lend	lent	lent
let	let	let
lose	lost	lost
make	made	made
mean	meant	meant
meet	met	met
pay	paid	paid
put	put	put
quit	quit	quit
read / rid/	read / rɛd/	read / rɛd/
ride	rode	ridden
ring	rang	rung
rise	rose	risen
run	ran	run
say	said	said
see	saw	seen
sell	sold	sold
send	sent	sent
sew	sewed	sewn
shake	shook	shaken
sing	sang	sung
sit	sat	sat
sleep	slept	slept
speak	spoke	spoken
spend	spent	spent
spread	spread	spread
stand	stood	stood
steal	stole	stolen
stick	stuck	stuck
sting	stung	stung
strike	struck	struck
swim	swam	swum
take	took	taken
teach	taught	taught
tell	told	told
think	thought	thought
throw	threw	thrown
understand	understood	understood
wake	woke	woken
wear	wore	worn
win	won	won
write	wrote	written



## BIBLIOGRAPHY

- Richards C Jack., (2013) Interchange Intro. Cambridge.

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