

ENSAYO

**"CHARACTERISTICS AND OVERVIEW OF THE INCOME
AND EXIT FORM"**

PROFESOR: IVONNE SILVESTRE MONTEJO

PRESENTA EL ALUMNO:

KAREN JAZMIN CAMPOS CRUZ

GRUPO, SEMESTRE y MODALIDAD:

3ER. CUATRIMESTRE "C" SEMIESCOLARIZADO

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The admission and discharge form is a document in the clinical record, which identifies the assistance of hospital care, in a clearer way it can be said that it is the quality of work that they do or that is carried out within the hospital area, all This according to the modality of care, begins with the administrative task of admission and is given an end with the administrative task of discharge, this document is based on the responsibility that is shared with administrative staff, service and medical personnel discharge. The FIE is, to be able to fill it out, a review of the clinical record must be carried out since this will help us to guarantee that all the care, procedures or interventions provided to each of the patients can be consolidated in the form, which which helps to compile the information that is provided by the health facility, either to patients who only came for a review or those who came for something serious and had to stay because they had a therapeutic, medical or surgical procedure. This registry allows to keep an individual registry for each patient, taking into account the following data; sex, age, place of residence, main diagnosis, complementary diagnoses, diagnosis of external cause, disability caused by the incident you consulted, these data are very important, since through them we can know the current condition of the patient and whether previously passed through other medical sites, we have the knowledge that what kind of diagnoses have been made, this record is one of the sources for the generation of the country's epidemiological profile, Epidemiological report of the diseases subject to mandatory notification and the construction of national and international hospital indicators that allow evidence of the trends in the health of hospital care, as we all know that all hospital sites provide different services, which is why the reports are from It is extremely important since it helps us to know each of the services, the capabilities and the proper functioning of everything that is done or what they do within it, based on the data provided by the FIE, we can assess the costs according to the care provided in the different services and according to the modality of the hospital area. Day hospital, it can be said that it is like individual patient care, being in the place where they feel comfortable as being at home, it will also be understood as the care by which the

patient receives the surgical therapeutic techniques that he requires without having to leave his family or home, the patient is hospitalized for a certain period of time, the most common are twenty-four hours, during which the patient receives specialized treatments, device therapy, analysis, postoperative control, etc. There are people from the hospital group who have sufficient knowledge when giving therapies etc at home, since sometimes it is necessary to know how to use the devices that help the improvement of patients, but when it is not recommended that the patient have therapy in There is no need to do it at home, it is important that the more they get better, the later they will be able to return to their homes and to their family. Day hospitality is known as the modality, since it provides services already mentioned, among the pathologies that will be tabulated in the day hospital modality include eating disorders such as anorexia and bulimia, certain diseases as well as psychiatric, diseases of old age, surgical procedures to treat childhood disorders or receive treatments, this encompasses everything that goes into the day hospital and is the modality in charge of giving the service to how patients request it and so that if their performance in their homes is higher, It helps them to recover more quickly. Summarizing the generalities of the FIE in the first place, it should be emphasized that the responsibility of the doctor, being thus the director, must guarantee that all hospital personnel use this registry and fill it out, the source now, if that primary school, which has great influence on the filling of the admission and discharge form is the patient's clinical record, This form is important as being official gives value to the care provided to each patient who consults the hospital network. It is important that the managers or people who want to take care of the patients, provide a good service since everything has been taken into account, each of the services obtained by the patients disclose how favored they were, the admission form and discharge is a fundamental part, since through this they are giving way to the report of the patients and they have to deliver it in the appropriate time, the doctor or director will be the one who will rate the quality of the filling and if there is any error will try to correct it as quickly as possible each of the generalities is of utmost importance, that is why it is necessary to take into account everything that is requested and do it in the correct way. In this topic, all the aforementioned is important, since it is not just one point, but several, it encompasses several important points that for entrants and graduates is a key point, throughout everything that is Make each point takes its place in whoever knows its importance, the generalities are the most basic for these people, since each of them is detailed in their functions and everything that is taken into account within all this, if It seeks to have good results from the work done, it is important to detail the

points well and do everything correctly, if we do everything as it should and as the instructions are we can realize that we will go far with everything we do, each job it is an obligation, therefore it is ours obligation that patients have a good service and that they say it, so that we are congratulated and we bring good results to the director or doctor who directs us. When patients with serious health problems benefit from a support program especially for them, it is the responsibility of the staff to carry out the corresponding procedures that are required, there are several types of forms for different types of patients, depending on the disease and even accident that have had, and it is the duty of those in charge to fill out these forms correctly and filling out everything that is requested, because it depends on that to know the problems of each patient, the information must be clear, so that the next one who is going to attending to him, things are easier and he can follow up on the recommendations correctly, regardless of the year in which the patient has been discharged, it is always important to have his health status updated, even if he is not in the same hospital, always It must be updated according to their progress to have knowledge of each one of what they do and to follow up on their care process do